

WESTPORT CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Place: Library

Thursday, January 11, 2018

Time: 6:00 PM

AGENDA

1. CALL TO ORDER

At:

By:

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

___ Alice LaRock ___ Jim Carroll ___ Sue Russell ___ Tom Kohler ___ Jason Welch

4. INTRODUCTION OF ATTENDEES

Also Present:

Visitors:

5. EXECUTIVE SESSION

The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

6. APPROVAL OF MINUTES

Approve the meeting minutes of the regular board meeting held on December 14, 2017.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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7. APPROVAL OF THE AGENDA

Approve the Board of Education agenda dated January 11, 2018.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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8. PUBLIC COMMENT

Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three (3) minutes. Your opinions, ideas and concerns will be considered and taken under advisement.

9. BOARD COMMENT

- a. **Commend** Westport CSD technology education teacher **Tonya Lackey** who has been selected by the Walmart Community Grants Team and Facility #1994 to receive a \$1,500.00 grant based upon her Community Grant application submission. Walmart

strongly believes in giving back and are proud supporters of organizations that improve communities where their customers and associates live and work.

10. FINANCIALS

Approve the following financial reports:

- i. Warrant Report 6A Dated 12/6/17
- ii. Warrant Report 6B Dated 12/13/17
- iii. Warrant Report 6C Dated 12/20/17
- iv. Warrant Report 6D Dated 12/21/17
- v. Revenue Status Report School Lunch Fund as of 12/31/17
- vi. Revenue Status Report General Fund as of 12/31/17
- vii. Budget Status Report School Lunch Fund as of 12/31/17
- viii. Budget Status Report General Fund as of 12/31/17
- ix. Budgetary Transfer Report 12/1/17-12/31/17
- x. Treasurer's Report for Multi-Fund Month of December 2017
- xi. Multi-Fund Bank Account Reconciliation as of 12/31/17
- xii. Payroll Bank Account Reconciliation as of 12/31/17
- xiii. Capital Project Bank Account Reconciliation as of 12/31/17
- xiv. Extra-classroom Bank Account Reconciliation as of 12/31/17
- xv. Financial Statement of Extra-classroom Activity Fund from 12/1/17 - 12/31/17
- xvi. Cafeteria Profit & Loss Statement September – December 2017
- xvii. Cash Flow Report July – December 2017

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. REPORTS AND PRESENTATIONS

- a. Principal's Report
- b. Director of Student Support Services Report
- c. Reports of Board Committees
 - i. Joint Study brief meeting notes from January 11, 2018
- d. Interim Superintendent's Report
- e. **Receive** and **discuss** a concise public report from the Interim Superintendent regarding a prospective winter 2018 governing team retreat comprised of the school board and its interim superintendent, focused on [1] the governing team's own practices and protocols since July 2017; [2] the effectiveness of the governing team's internal operations; and [3] prospective revamped governing team practices & protocols as a byproduct of implementing policy 2340: Board Self-Evaluation, adopted June of year 2006. That policy calls for such a governing team self-evaluation, at least once annually. Such a retreat would afford the governing team an opportunity to collaboratively and informally discuss those matters, wholly apart from any and all public session business that is customary at regular monthly meetings or special meetings that require one or more formal actions by the school board.
- f. **Receive** and **discuss** the January 2018 State of the District report.

- g. **Receive** the Interim Superintendent's preliminary forecast of significant budget factors for the next school year.
- h. **Receive** the benchmark report on staffing at Westport CSD.
- i. **Receive** the Interim Superintendent's mid-year status report on shared services agreements with other school districts.

12. CSE RECOMMENDATIONS

Accept and approve the following CSE recommendations for student # 003-17-18 and 002-17-18.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. CONSENT AGENDA: NEW BUSINESS

- a. Accept the following monetary and asset donations as provided by:
 - i. Midway Oil Corp. (Mobil – Westport Service Station) in the amount of \$500.00
 - ii. Walmart in the amount of \$1,500.00 (STEM grant)
 - iii. Rose Chanler, a Fender Starcaster drum set valued at \$700.00
- b. Authorize Section VII Merger Applications for the 2017 – 18 school year:
 - i. Track & Field with Elizabethtown-Lewis, Moriah and Keene Central Schools
 - ii. Varsity & Modified Baseball with Elizabethtown-Lewis Central School
 - iii. Varsity & Modified Softball with Elizabethtown –Lewis Central School
- c. Approve the following resolution to participate in CEWW BOCES 2019 Special Education School-Aged Summer School:

BE IT RESOLVED, that the Westport Central School District intends to participate in the 2019 Special Education School-Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2019 summer school: and

BE IT FURTHER RESOLVED, that no later than August 1, 2018 the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2019 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

- d. Complete a second reading and adopt policy 3232 – Complaints Regarding School Personnel. This policy is intended to make clear the process and protocols for an individual to pursue a personnel complaint matter at Westport CSD. A first reading was completed December 2017.
- e. Designate Counselor Tracey Cross-Baker as K-12 Suicide Prevention Coordinator, as part of follow-through with Westport CSD's 2017-18 district safety plan. Counselor Cross-Baker is already a valued member of Westport's district safety planning team and crisis intervention team.

Motion: Second: Yes: No: Abstain: Accept Table Reject

14. NEW BUSINESS: PERSONNEL

- a. Accept and approve the notice for anticipated maternity leave with pay in accordance with Article 10, Section E of the current WEA collective bargaining contract as submitted by Elementary Teacher, Amy Welch beginning approximately May 18, 2018 and continuing for a period of six (6) weeks after delivery if all proceeds without any additional medical needs.
- b. Approve the probationary appointment of Randy DeZalia to the civil service position of Superintendent of Building, Grounds & Transportation following the receipt of the County of Essex Department of Personnel and Civil Service certified final rating exam list dated December 19, 2017. Mr. DeZalia's 120 day probationary period will commence on December 19, 2017 and is anticipated to end on June 12, 2018.
- c. Approve the appointment of Serene-Lee Holland to the position of temporary Teacher Assistant at an annual salary of \$28,771 (pro-rated for the 2017-18 school year) effective January 2, 2018; accept and approve the request of a leave of absence as submitted by Ms. Holland from her position as Teacher Aide for the duration of the temporary Teacher Assistant position pending affirmative action of the appointment as Teacher Assistant.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. PUBLIC COMMENT

At this time we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Your opinions, ideas and concerns will be considered and taken under advisement. Questions or concerns needing an explanation or further information will be addressed at our next regular meeting.

16. ADJOURN

Time: Motion: Second:

Next Meeting: Thursday, February 8, 2018 at 6:00 PM in the Library